

1- Conditions

1.1: the exhibitor must deliver to **M.A.P** (the official company which organizes the Fair) the participation form, which must be totally completed and signed with a Stamp which represents a definitive agreement and an engagement of the exhibitor to the company **M.A.P**

1.2: the following regulation is integrated in the order form. It must be read and signed with a stamp by the exhibitor and his/her signature that signifies his/ her acceptance and application.

1.3: any changes supposed to be taken in terms of the participation request or in payment regulations must be notified and explained by the exhibitor in writing and given to **M.A.P**.

1.4: concerning the organization of the exhibition, the exhibitors must manage their business in a consistent manner with **M.A.P** regulations and conditions.

1.5: exhibitors must not assign to any other person, firm or corporation, the benefits or charges of this agreement.

1.6: The exhibitor cannot exchange or assign or sublet its stand without **M.A.P** agreement.

1.7: only the sign of the signatory of the order form will appear on the stand.

1.8: in special cases or necessity, **MAP** has the right to change the location of the stand already assigned to the exhibitor, and the latter is supposed to have compensation.

1.9: in case of nature bad circumstances (floods, earthquakes, strikes, serious disorders or other government intervention) which will lead to the cancellation of the show, or changing the dates or its schedule, **MAP** will not be concerned with any liability or compensation.

1.10: this agreement will not be disabled because of a defect or fault in the exhibition catalogue.

1.11: exhibitor must be already aware that no written or oral, explicit or implicit promise was made concerning the revenues of the fair or its success.

2- Invoicing and payment

2.1: exhibitors must pay a deposit of 30% of the total amount, including taxes, with the application form.

2.2: the exhibitor must pay the remainder of the cost of participation, which is 70% of the total amount, when he/she receives the invoice, no later than Monday, 20 of March 2017.

2.3: FODEC and VAT are charged to the exhibitor Tunisian resident and foreign non-resident.

2.4: it is not allowed for any exhibitor to exhibit unless after paying his/her bills to **MAP** and all costs of participation.

2.5: in cases of non-payment of the invoice and associated costs, **MAP** has the right to hold items, equipment or goods exhibited on the stand until receiving payment.

2.6: in case of cancellation, the advance of 30% is not refunded unless the cancellation is expressed and communicated in writing to **MAP** before March 20, 2017.

3- Planning of the stand

3.1: exhibitors may begin setting up their stands from Monday, 3th of April 2017 at 9am if they requested a bare/ Non-equipped one, and

from Tuesday, 4th of April 2017 at 9am, if the stand is equipped.

3.2: During the operation of stand planning, the exhibitor is allowed to work until 9pm.

3.3: the management of the stand must be completed at the latest 6pm the day before the opening of the show, more precisely, Tuesday 4th of April 2017. In addition to this schedule, **MAP** will not take any responsibility for the delay of the management.

3.4: the exhibitor is not allowed to remove his/her equipment before the end of the exhibition: Saturday 8th of April 2017, at 5pm.

3.5: exhibitors are requested to remove their stand during the evening of Saturday 8th of April 2016 and no later than Sunday 9th of April 2017.

3.6: exhibitors must order and pay, under their charges, other stand equipment's which are not mentioned in the application form: fluid, liquid, 380V electricity, additional panels, special amenities, tables, chairs, shelves, cabinets, display and data shows, television...

3.7: The exhibitor must have the prior written consent of **MAP** and comply with safety standards, to build on his/her stand, a mezzanine for an additional charge per m².

4- It is forbidden to...

It is strictly forbidden for the exhibitor to:

4.1: use projectors of all kinds, speakers or music that might harm and bother other participants.

4.2: engage in activities that may bother or exposure another exhibitor to harm, which signifies his/ her disrespect for the rules of competition.

4.3: get beyond the limits of his stand and block the view of the adjacent stand. The lighting inside the stand must not disturb those next door.

5- Management of the stand

5.1: the exhibitor has the right to access the show, during the four days of exhibition, from 9:30am to 7:30pm.

5.2: exhibitors must be present on the stand, responsible and competent representative during business hours, from the beginning to the end of the fair.

5.3: every exhibitor is allowed after getting a written approval from **MAP** to organize, lottery, endowments and all promotional activities, which are relevant to the subject of the show, without harming neighbouring exhibitors.

6- Loss, Theft and Litigation

6.1: neither **MAP** nor its personnel will be liable for any loss, theft or damage during loading and unloading the equipment. The exhibitor is obliged to ensure the material exposed against the risk of theft, loss and damage of his/her own, his/her staff or people working for him/her or under his/her instructions.

6.2: This request for participation and regulation, are protected by the Tunisian law.

Read and approved by

*(Name, family name and profession of signatory,
stamp of the company)*